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YUCAIPA VALLEY GEM & MINERAL SOCIETY, INC.

(A Non-Profit, California Corporation)

BY-LAWS

The specific purpose of this Society is to promote the earth sciences, paleontology, environmental sciences and lapidary arts within the community. The ~~objectives~~objectives are to have educational meetings, earth science field trips, and exhibitions with members and community invited.

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ARTICLE I MEMBERSHIP

Sec. 1. Membership: The Society shall consist of all persons who have been, or may be, or hereafter be, regularly admitted to the membership. The types of memberships shall be those specified in the Articles of Incorporation of this Society.

Sec. 2. Qualification of Members: Any person who is interested in the earth sciences and lapidary arts may be admitted to the membership (see section 5). No requirements or restrictions of race, color, creed, religion, sex, or political affiliation shall be placed upon nor made a qualification of any present or prospective member.

An application form must be completed and signed by the applicant. The fact that the applicant has signed the application constitutes his or her having read, understands and willingness to abide by all rules, policies, regulations, and by-laws now in effect or afterwards put into effect by the Society.

Sec. 3. Participation in Society Activities: All members and guests of this Society may participate in its activities, but at their own risk.

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Sec. 4. Termination of Membership: Members may have their membership terminated for infringement of any of the following:

a) Disobedience of Society's rules and policies.
b) Refusal to cooperate and assist in necessary activities of the Society.
c) Non-payment of dues.
d) Willfulness in causing or promoting friction among members.
e) Any act which could be termed malfeasance of office or membership.
f) When for any of the above reasons a member is held in question as to membership, that member must be given full and ample opportunity to defend his or her membership. The revocation of membership must be approved by two-thirds vote of the membership present at the regular or special meeting and must be confirmed at the next regular or special meeting, when the minutes of the previous meeting are read and voted upon. If the vote of the minutes (with the results of the revocation of membership in question) does not pass by two-thirds majority of the members present at this regular or special meeting, then the member may hold the membership in question. Due and ample precautions must be taken to assure the holder of membership in question that provision for secret ballots be made when vote is taken at both of these meetings.

Sec. 5. Active Members: Active members shall be those members who have paid their dues and are in good standing (who are not on suspension). Active members may engage in or are entitled to engage in all the activities of the Society. Types of active membership are: a) Individual Membership

b) Family Membership - shall consist of the spouse or domestic partner, and dependents under the age of 18. Requests for exceptions under the family memberships (such as grandparents or grandchildren) must be presented to the executive Board for review and approval.
c) Junior Membership - Students of mid or high school age may be admitted to the Society with the approval of their parents or legal guardians

Sec. 6. Life Memberships may be awarded to those active members who in the opinion of the Board have made an extraordinary contribution to the Yucaipa Valley Gem & Mineral Society and have maintained an active interest. Life Members shall retain all club privileges, including voting.

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Sec. 7. Sustaining Members: Sustaining members shall be those persons who desire to contribute to the Society, or in furtherance of its purposes, but do not desire, or are unable to participate in Society activities.

Election of Sustaining Members: Any qualified person who has contributed financially or otherwise to the Society or to enable the Society to carry out any of its purposes, and whose contribution has been accepted by the Society, may be elected a Sustaining Member by the Executive Board at any regular or duly called meeting of the said Board. Normally Sustaining Memberships shall be for the period of one year, but this period may be extended to any longer period when the contribution has been unusual, valuable, or beneficial to the Society.

Sec. 8. Honorary Members: Honorary Members shall be those persons who have made an extraordinary contribution to the field of Earth Sciences or the welfare of this Society.

Election of Honorary Members: Any qualified person, whether a member of the Society or not, who had made an extraordinary contribution to the field of Earth Sciences or to the welfare of the Society may be nominated for Honorary Membership in the Society by the Executive Board at any regular or duly called special meeting of the said Board. The name of the person so nominated, together with the Board's reason for such nomination, shall be presented to the next regular or duly called and convened meeting of the members of the Society. The affirmative vote of two-thirds of the members of the Society present at said meeting shall be necessary to elect said persons to Honorary Membership.

Sec. 9. Voting Rights of Members: Voting on issues pertaining to the welfare and progress of this Society shall be limited to Active Members in good standing and Life Members.

Sec. 10. Members who have allowed their membership to become delinquent from failure to pay dues in accordance with Article II, Sec 4~~3~~ of these by-laws, or have resigned or terminated their membership voluntarily may be reinstated without penalty, provided they pay the current yearly dues.

ARTICLE II F~~inances~~INANCES, ~~INITIATION ~~FEES, DUES & ASSESSMENTS

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Sec. 1. Finances: The Society shall operate on a balanced budget basis. The Society shall charge membership fees, use fees (shop, classes, field trips, etc.), conduct fundraisers, and solicit grants as needed to offset the costs of Society operations, which includes administrative and educational costs, shop expenses, field trips, and other expenses approved by the Executive Board. The Board shall approve/reject all fees, fundraisers and other income activities.

a) The Society Executive Board will submit a yearly budget to the general membership for approval. Expenses included on the budget shall be considered as approved and any new expenses $500 or~~f~~ greater (or $1000 for the shop) must be approved by the Executive Board and by the general membership at the following meeting.

Sec. 2. Dues: Active (Individual, Family, and Junior) members shall pay annual dues. The Executive Board shall evaluate the current dues in October to determine if any increase or decrease is appropriate for the next calendar year. If the Executive Board determines that the dues should be increased or decreased, then the new dues rates will be presented to the general membership for vote at the November meeting. If the Executive Board determines that no change in dues is necessary, then the current dues will be continued the next year, with no discussion at the November meeting. The Executive Board may determine a pro-rated dues schedule for applicants who join after July 1 of each year. No regular dues shall be assessed or paid by Life, Sustaining, or Honorary Members. New member's dues will include one name badge for individual members and two name badges for a family membership.

Sec. 3~~2.~~ Assessments: No assessment may be levied for any reason what-so-ever unless it has been voted upon at two consecutive meetings and passed by two-thirds vote of members present.

Sec. 4~~3~~. Payment of Dues: Dues shall run from January 1 of each calendar year to December 31 of that year. Dues not paid by January 31 shall be delinquent. Delinquent members will be dropped from the roster and bulletins as of March 31.

ARTICLE III
MEETINGS

Sec. 1. This Society shall meet regularly. At least one regular meeting shall be held each month. The regular monthly meetings shall be held on the second Thursday of each month at a time approved by the general membership and a place designated by the Board.

Sec. 2. Executive Board Meetings: Executive Board meetings shall be held on the first Tuesday of the month at a ~~, the~~ time and place ~~to be~~ determined by the President.

Sec. 3. Special Meetings: When considered necessary, Special Meetings may be called by the President, the Executive Board or by five or more members of the Society, by giving notice as provided in Section 4.

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Sec. 4. Notice of Special Meeting: Notice of special meetings of members, stating the time, the place, and in general terms the purposes of the meeting, shall be mailed or emailed to each member entitled to vote, at his address that is on record with the Society, or as supplied by the member, at least ten days before such special meeting.

Sec. 5. Nominating Meeting: The regular meeting held in October of each year shall be the nominating meeting for the purpose of nominating candidates for elected office.

Sec. 6. Election Meetings: The regular monthly meeting held in November of each year shall be an election meeting for electing members to the directors and next year's offices.

Sec. 7. Annual and December Meetings: At the regular meeting held in December of each year, installation of officers and directors shall constitute part of the program. This meeting shall also constitute the annual meeting, at which time the final reports of the retiring officers shall be read.

Sec. 8. Quorum: An attendance of twenty-five (25) per cent of the membership or ten (10) non-Board members, whichever is less, in good standing shall be necessary for any regular, special or annual meeting of the Society. Attendance of at least two-thirds (2/3) of the Board shall be necessary for Executive Board meetings.

Sec. 9. Presiding Officer: The President or in his absence, the Vice-President, or in the absence of both President and Vice-President, a chairman selected by the Executive Board shall call the meeting to order and shall act as the presiding officer thereof.

~~Sec. 10. All Society expenditures over $500.00 (or $1000 for the workshop) must be approved by the Board and by the general membership at the following meeting.~~¶

ARTICLE IV
ORDER OF BUSINESS

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Sec. 1. Regular Monthly Meetings: The agenda for conducting the regular monthly meetings will consist of the following topics. The President will develop the specific order for each month's agenda to provide the best fit for the members and/or guest speaker. a) Call to order

b) Flag Salute
c) Introduction of guests
d) Reading of minutes of previous meeting
e) Treasurer, Chief Financial Officer's report
f) Committee Reports
g) Necessary business, if any
h) Announcements
i) Program
j) Refreshments and Ways and Means
k) Award
l) Adjournment

Sec. 2. Executive Board Meetings: The order of conducting meetings of the Executive Board shall be as follows or as determined by the Executive Board.

a) Call to order
b) Reading of the minutes of the previous meeting
c) Treasurer, Chief Financial Officer's report
d) Reading of correspondence
e) Committee reports
f) Unfinished business
g) New business
h) Discussion
i) Announcements
j) Adjournment

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ARTICLE V
ELECTION OF OFFICERS AND DIRECTORS

Sec. 1. Procedure of Nomination and Election: The procedure for Nominating candidates for office and the election of officers and directors shall be as follows:

a) At the September Board and General Meetings, a committee shall have been selected to act as the Nominating Committee. This committee shall nominate the Executive Officers for the coming year and the directors whose terms of office will expire at the end of that year.
b) The Nominating Committee shall be selected in the following manner: the President shall appoint one, the Executive Board shall elect one at the September meeting of the Executive Board and the Society shall elect one at the September monthly meeting.
c) The names of those nominated shall be presented to the Executive Board at the October meeting and announced by the November meeting. Additional nominations may be made from the floor by the membership.
d) It is the intention of this method that all officers be nominated before the voting on candidates begins.
e) The election of officers and directors shall be held at the November meeting. The ballots shall be tabulated and counted by the secretaries and checked by the Vice President.
f) The newly elected officers and directors shall be installed at the annual meeting in December each year, at which time the business of the club shall be turned over to the new officers.
g) If an officer or a director resigns from his position before the end of the term of office, the President shall nominate an individual to fill that position for the remainder of the term. The Executive Board shall vote on the nominee and if approved, that person shall immediately assume duties of that position.
h) If the President resigns from his position, the Vice President shall assume duties of the President. The new President will nominate a person to assume the duties of the Vice President per the procedure listed in paragraph g) of this section.

Sec. 2. Elected Officers and Directors: Officers and Directors to be elected shall be as follows:

a) Officers to be elected and the length of their terms shall be as follows:
   1. President - 1 year
   2. Vice President - 1 year
   3. Secretary - 1 year
   4. Treasurer, Chief Financial Officer - 1 year
   5. Federation Director - 2 years
b) Four directors shall be elected and the length of their terms shall be as follows:
   1. One Director - 3 years
   2. One Director - 2 years
   3. Two Directors - 1 year

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Sec. 3. Executive Board:

a) The Executive Board shall consist of the five elected officers, the four elected directors, and the immediate Past President. The immediate Past President being an ex-officio member shall vote only in the case of a tie.
b) It shall be the duty of the Executive Board, at the regular monthly Executive Board meetings, to establish policies affecting the operation of the Society; to approve the authorization of expenditures of the Society funds; to discuss problems and new innovations affecting the membership.
~~c) All Society expenditures over $500.00 (or $1000 for the workshop) must be approved by the Executive Board and by the general membership at the following meeting.~~

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ARTICLE VI
DUTIES OF OFFICERS/DIRECTORS

Sec. 1. The President shall preside at all meetings; shall be the Executive Head of the Society and Chairman of the Executive Board; shall approve all payments made from the funds of the Society; shall sign all agreements on behalf of the Society; shall perform other duties incidental to that office, including the appointment of all committees except the Nominating committee and all delegates to member societies, conferences and conventions, all subject to the control and direction of the Executive Board.

Sec. 2. The Vice President shall preside at the meetings and perform all the duties of the President in the event of his absence or inability to serve; shall act as Program Chairman; and shall assist in the operation of the Society.

Sec. 3. It shall be the duty of the Secretary to keep accurate record of the proceedings of the regular monthly meetings and the Executive Board meetings, and to report these proceedings to the membership at the monthly meetings and in the monthly newsletter; to prepare and mail/email announcements to the membership; and to handle all correspondence with other member societies.

Sec. 4. It shall be the duty of the Treasurer (Chief Financial Officer) to be responsible for all money received and maintain an accurate account of such funds; to disburse these funds on authorization of the President and/or the Executive Board or as itemized in the approved budget; to make monthly reports to the membership on the financial standing of the Society; to accept membership dues; and to handle magazine subscriptions that are offered to the club, abiding by the regulations governing these subscriptions; prepare the yearly Budget from reports submitted by various chairmen, reports to be turned in by February Board meeting.

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Sec. 5. Federation Director shall represent the YVGMS at the CFMS and other state or national forums as appropriate. The Federation Director shall report back to YVGMS Executive Board on any items affecting the Society or members.

Sec. 6. Board Directors are part of the Executive Board and shall oversee operations of the Society and assure that the Society operations follow California Federation of Mineralogical Societies guidelines.

~~Sec. 7 Workshop and Training Expenses. The Board may authorize the YVGMS treasurer to pay or reimburse reasonable costs for any member to attend workshops, conferences, or training programs that further the YVGMS mission. The Board shall establish the process for request and approval, and all expenses must be documented with receipts in accordance with the YVGMS expense policy.~~

ARTICLE VII COMMITTEES

Sec. 1. Formation of the Committees:

a) All committees shall consist of the chairman and two or more members when possible.~~.~~
b) Each committee must have its complement~~compliment~~ of members by the first meeting following the election of the Society. Their duties will commence at that time.

Sec. 2. Standing Committees and Appointive Officers:

a) Refreshment
b) Publicity
c) Membership
d) Hospitality
e) Ways & Means
f) Field Trip
g) Constitution & By-Laws (Parliamentarian)
h) Bulletin
i) Librarian/Historian
j) Show
k) Workshop
l) Classes and Instruction
m) Sergeant at Arms
n) Social Media
o) Website

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Sec. 3. Special Committees: Special committees may be appointed by the President at any time for special occasions or whenever the need arises. In each case, the chairman will be designated by the President and approved by the Executive Board.

ARTICLE VIII
AMENDMENTS

Sec. 1. Amendments to these By-Laws: These by-laws of the Society may be amended as follows: Any article or provision hereof may be altered, amended, supplemented or repealed by a two-thirds affirmative vote of the membership voting at any regular or special meeting of this Society, provided that notice in writing has been given ten days prior to said meeting; all amendments shall be presented to the Society by the Constitution and By-Laws committee after receiving approval of the Executive Board. Fifteen members may request the Board to present an amendment before the Society.

ARTICLE IX
CANCELLATION CLAUSE

Sec. 1. Cancellation Clause: On the adoption of these by-laws, it automatically cancels all previous by-laws and amendments thereto of this Society.

ARTICLE X
ADVERTISING

Sec. 1. Individuals wishing to advertise personal lapidary items for sale (non-business) or items wanted may do so on the Bulletin Board or in the monthly Bulletin for no more than four (4) times a year.

Sec. 2. Dealers are limited to a business card and/or a flyer on the shop Bulletin Board only. Postings may be removed at the end of the month at the discretion of the shop Chairperson. Paid advertising for Bulletin will not be accepted. Any business transaction will be between buyer and seller and will not hold the Yucaipa Valley Gem & Mineral Society, Inc. responsible in any way.

Sec. 3. There will be no individuals selling or buying items at the meeting, except for Society-run fund raisers (Ways and Means, Mini-Silent Auction, etc.) or as approved by the Executive Board for special occasions.

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ARTICLE XI OFFICIAL EMBLEMS, ETC.

Sec. 1. Official Seal: The Official Seal of this Society shall be as follows:

This seal shall be used on all official legal documents of the Society.

Sec. 2. Stationary Seal: The Official Cut or Insignia to be used on Society Stationary shall be as follows:

Sec. 3. Car Emblem: The Official Car Emblem of the Society shall be a yellow and black decal.

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Sec. 4. Lapel Pins: The Official Lapel Pin for the Society shall be designed as at below - Colors: yellow with black lettering.

~~Sec. 5. Directory: At the discretion of the Executive Board, a Society directory shallmay be printed for distribution to to appropriate officers and/or workshop foremen for use in case of emergencymembers. Such directory shall be printed to contain the name and emergency contact information and addresses of each member.~~

This document is a faithful re-creation of the By-Laws of the Society, and incorporates all official amendments duly approved by the Executive Board and Membership through February 2023, the date of the last amendments approved by the Yucaipa Valley Gem & Mineral Society, Inc.

Respectfully submitted by the 2025--2026~~2021 2025~~ Constitution and By-Laws committee:

Mike Reason, ~~Chairman~~
Pat Mazzulli, Chariman
Kristin Fox-Barlick
~~Reno Cervantes~~
~~Lee Peterson~~ Lee Peterson

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The preceding document was submitted to the Executive Board for adoption as the official By-Laws on on ~~April~~ July 20, 2026
~~7, 2026November 2, 2021~~, by the Constitution and By-Laws Committee.

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Approved by the Executive Board, ~~April~~ June 7, 2026 ~~November 2, 2021~~. ~~Kristin Barlick~~Dan Johnston, President

Commented [PM1]: To be determined by date of vote.

Approved by the General membership, TBD~~December 9, 2021~~.

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